**ALGEBRA II**

**Guidelines and Expectations**

**Semester 2 2014/2015**

**Ms. Paulus**

 **E-mail**: ppaulus@jeffco.k12.co.us School Website: [www.evergreencougars.net](http://www.evergreencougars.net)

**Office Hours:**  **Monday, Tuesday, Thursday, and most Fridays until 4:00** or by appointment.

**Text:** Algebra 2, Prentice Hall. Replacement cost $90*.* ***Textbooks must be covered.***

**Required Materials**

Pencils Calculator: TI-84 (any version)

Paper/Graph Paper Covered Math book

3 Subject Notebook

**Grading Scale**

A= 90-100% B=80-89.99% C=70-79.99% D=60-69.99% F=59.99% and below

Math Department Policy states **NO ROUNDING UP GRADES**.

**Evaluation**

Homework/Participation 20%

Tests 40%

Quizzes 25%

Final Exam 15%

**Homework/Participation**: Homework will be given on a daily basis and is expected to be completed by the following class period. ***NO LATE HOMEWORK WILL BE ACCEPTED.*** ***You have two school days for each day you are absent to make up homework.*** A daily homework grade will be given based on completion of the assignment*.* ***All assignments must include the original problem, your work, and answer to receive full credit.***  You should keep all notes/homework in your notebook. All assignments are posted on the classroom whiteboard as well as my website***. Points will be subtracted from the daily participation grade for unacceptable behaviors including but not limited to tardiness, coming to class unprepared, talking or other class disruptions, or not using time wisely*** ***(1 point per offense).***

**Quizzes**: Quizzes will be given frequently. ***NO QUESTIONS ARE ALLOWED DURING QUIZZES.***  Missed quizzes do not have to be made up***. If you chose to make up a quiz, it must be completed within two days and prior to Chapter test.*** If not, I will record the percent you make on the chapter test for the miss quiz. For example, if you make an 80% on the test, I will record 8 out of 10 for the missed quiz.

**Tests:** Tests will generally be at the end of each chapter. No notes, note cards, or books may be used during tests*.* You will be advised, in advance, which formulas you need to memorize and which I will give to you. ***NO QUESTIONS ARE ALLOWED DURING TESTS.*** There are no retakes for chapter tests. All tests are done in pencil. If you are absent on a TEST day you will receive an “M” for MISSING in the grade book which equates to a ZERO until you make up the test. ***You have one week to make up a test after an absence OR YOU WILL RECEIVE A ZERO.*** Tests are to be made up during Wednesday access or after school unless you make alternate arrangements with me.

**Behavioral Expectations**

 Be respectful to your classmates, teacher, and yourself. **DO NOT DISTRACT THE LEARNING OF OTHERS.**

Be in your assigned seat before the bell rings.

Be prepared everyday by bringing math book, homework, notes, and pencils.

All warm-ups, notes, examples and homework assignments should be done in your note book.

***Cell phones and electronics are prohibited.*** Cell phones may not be used as calculators.

**Food is prohibited at all times.**

All rules in the JeffCo/EHS Handbook will be followed.

**Attendance and Tardiness**

Excessive absenteeism and tardiness in any course creates a situation in which the student cannot succeed. Tardiness will be strictly enforced. EHS attendance policies and procedures will be followed.

You have two school days for each day you are absent to make up homework. You have one week to make up a test after an absence. If you do not make up missed work within these time limits you will receive a zero for the assignment or test. Tests are to be made up during Wednesday access or after school unless you make alternate arrangements with me.

**Suggestions for Success**

It is important to be at school every day, the more classes you miss, the further behind you will become.

***TAKE GOOD CLASS NOTES and DO YOUR HOMEWORK*.**

 As soon as you begin to have trouble with the current material, please plan to get some help with me or another math teacher. I am available during access, after school and most lunch periods.

Check your grades and the calendar/class website online daily.

Ask questions about material you need help with or do not know how to do.

If you have questions outside of class or school, send me an email.

Use the websites [www.hotmath.com](http://www.hotmath.com) , [www.khanacademy.org](http://www.khanacademy.org) for help or extra practice. Also watch videos posted on my website (or any other Alg 2 teacher’s website) for additional explanation of topics covered.

**Commitment**

By signing this form you thoroughly understand all guidelines and expectations for:

**Algebra II**

**Semester 2**

**2014-2015**

Student’s Name (printed):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student’s Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_